

## Tax Manager Position

### Job Description:

Opening for a tax manager interested in becoming a partner in the firm within 3-5 yrs. and a key player in handling tax services for individuals and small closely held businesses.

### Responsibilities:

- Complete year end accounting adjustments to financial statements that you determine are necessary to prepare accurate tax returns.
- Complete tax returns for C Corporations, S Corporations, Partnerships and Individuals.
- Supervise and review work of other tax preparers.
- Work with clients in developing customized tax strategies and business plans.
- Analyze and make recommendations on business transactions/structures in order to maximize tax benefits.
- Assist with training other professionals.

### Qualifications:

The successful applicant must have their CPA license with at least 5-7 years of tax experience with another CPA firm. The position involves frequent client contact, so customer service skills and a high willingness to communicate with clients is important! We are proactive. Technical skills and experience in the preparation of business and individual tax returns is an obvious must. Our firm also provides audit and review services so audit experience would be a bonus for us, but not required for the position.

### Attributes:

- Passionate about serving clients and providing exceptional client service.
- Excellent communication skills so you can work with clients to ensure their needs are being met in an efficient and effective manner.
- Experience working within a budget and meeting time constraints.
- Attention to detail with a high level of accuracy in your work product.
- Ability to analyze and problem solve difficult issues. Capable of researching complex tax matters.
- Ability to work independently.
- Proficient with Ultratix, (or comparable tax software), QuickBooks, Word & Excel.
- Really good at what you do, but are tired of the commute or want to get back to Utah.

### Additional information:

Ulrich and Associates is a full-service accounting and tax firm based out of beautiful Ogden, Utah. Our firm is committed to serving our clients in the most personal, professional, and ethical manner possible. We have been in business 26+ years and have a loyal client base, many of whom are second generation. We consider our employees to be one of our greatest assets, and treat all employees as professionals. We have a family-friendly environment that recognizes each individual's need to balance the demands of both professional and family life.

Salary is based on relevant experience but is anticipated to fall into the \$90-\$100K range as a base. In addition to salary, we pay bonuses based on the achievement of established goals and objectives.

Please email your resume to: [ulrich@ulrichcpa.com](mailto:ulrich@ulrichcpa.com)